

STUDENT SAFETY

- **No parents on campus during school hours.** Only staff and approved personnel with a BROWNS lanyard.
- Students must stay on campus at all times during school hours.

CLASSES (MONDAY – FRIDAY)

- **First day:** arrive before 9:00 am for orientation.
- **Every day:** be on campus by 8:50 am.
- **Afternoon activities** finish at 3:30 pm. Please pick up on time, as staff may not be able to wait.
- **Sign in & out:** PSP+ students must be signed in & out by parents at their classroom.

SATURDAY EXCURSIONS

- **Fun excursions every Saturday** with BROWNS teachers.
- **Bring:** packed lunch, water bottle, hat and sunscreen.
- The email with important details will be sent on every Wednesday.
- **Please be on time for drop-off and pick-up from the campus.**

LUNCH

- **Bring a packed lunch to be kept in a school bag in the classroom and water bottle every day.**
- **Cold food (recommended):** pack in an insulated lunch bag.
- **Hot food:** pack in an insulated thermos. No microwaves available.
- **Food delivery:** leave at reception between 11:15 - 12:00 pm, labelled with student number, name and class (e.g. #12345 / TRINH, Phuong Thao / JHP).

ABSENCES

- **Student sick?** Call BROWNS by 9:30 am.
- **Skipping Saturday?** Let us know by Friday 3:30 pm.

WHAT TO BRING

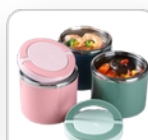
Every day
(Monday to Friday)



Insulated lunch bag



Lunchbox



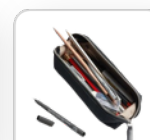
Insulated thermos (hot food)



Refillable water bottle



Reusable cutlery set



Pencil case



Sunscreen SPF 50+

For Saturday excursions
(recommended)



Bucket hat



Baseball cap



Sunglasses

AT A GLANCE

9:00 am First-day orientation

8:50 am On campus every day

9:30 am Call by, if student is sick

3:30 pm Activities finish - pick up time

3:30 pm (Friday) Tell us if skipping Saturday's excursion

CONTACT BROWNS

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